

MINUTES OF THE MEETING OF THE COUNCIL OF THE VILLAGE OF OTTAWA HILLS, OHIO HELD IN THE COUNCIL CHAMBERS ON JANUARY 14, 2008 AT 7:30 P.M.

Mayor Kevin Gilmore called to order the January 14, 2008 meeting of the Ottawa Hills Village Council at 7:30 p.m.

Mayor Gilmore commented that Clerk Treasurer Katherine O'Connell had been appointed but not yet taken the oath of office and therefore then it was appropriate to have Mr. Thompson take the roll until such time as the oath could be administered to Mrs. O'Connell.

Mr. Reichert made a motion to appoint Mr. Thompson as the Clerk Treasurer and Mr. Gibbs seconded the motion which passed unanimously.

Roll was then taken with Council members Norma King, James Walter, Rex Decker, Robert Reichert, Jeffrey Gibbs, and Jack Straub present. Also present were Mayor Kevin Gilmore and Clerk Treasurer Katherine O'Connell.

Staff present included Village Solicitor Sarah McHugh and Village Manager Marc Thompson.

In the audience were Susan, Mackenzie and Robert Gilmore, Betsy Rumpf, Mike Zapiecki, Nasrin Afjeh, Kim, Keven and Julie Walter. Also present was the Honorable Jack Puffenberger, Judge of the Probate Court of Lucas County.

Robert Gilmore then led everyone in the Pledge of Allegiance.

Mayor Gilmore then called upon the Honorable Jack R. Puffenberger to administer the oath of office for the newly elected and appointed officials. Judge Puffenberger administered the oath of office to Mayor Kevin Gilmore, Council members Norma King and James Walter and Clerk Treasurer Katherine O'Connell. At the conclusion of the administration of the oaths, Mayor Gilmore and the members of Council thanked Judge Puffenberger for participating in our Council meeting.

The next item on the agenda was the selection of vice-mayor. After brief discussion Mr. Straub nominated Robert Reichert to continue serving as vice-mayor. Mr. Decker seconded the motion which passed unanimously.

Discussion followed regarding the adoption of Rules of Council. After brief consideration, Mr. Reichert made a motion to adopt the Rules of Council which were most recently amended on February 5, 2007. Mrs. King seconded the motion which passed unanimously.

Mayor Gilmore then called on Betsy Rumpf to address the Council regarding the request for funding assistance for the After Prom program. Mrs. Rumpf told the Council that she was the co-chair of the 2008 After Prom committee. She described the After Prom program as commencing after the dinner/dance starting at midnight and going to 3:00 a.m. in the morning. The intention is to provide the juniors and seniors an opportunity for a fun filled drug and alcohol free evening after the conclusion of the prom.

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The After Prom committee has a budget of approximately \$16,000 and receives funding from many sources. The money goes to decorating the high school, providing food and entertainment for the participants as well as prizes for the students.

She said the After Prom is a large undertaking by the parents intended to keep children safe. Mr. Gibbs commented that the After Prom is a big event and that almost every junior and senior in the high school participates. After additional discussion Mr. Reichert made a motion to approve a contribution of \$1500 to the After Prom efforts. Mr. Gibbs seconded the motion which passed unanimously.

Mayor Gilmore then called on Mike Zapiecki who had an update on the efforts to develop a new website for the Village.

Mr. Zapiecki then asked if everyone had an opportunity to look at the website. Comments had previously been received from Mr. Decker regarding the proposed website. Mr. Zapiecki identified March 1 as the target date for "going live". He described two components to the website; one, dealing with marketing and one providing information for residents who are already in the community. This second section is where their work is focusing now because much of the marketing piece is in near final form.

Mr. Zapiecki indicated that search engine optimization will be a big topic in the coming year as we attempt to make certain that we generate as much website traffic as possible.

Mrs. King encouraged Mr. Zapiecki to insure that photos related to testimonials would reflect the diversity of the population in Ottawa Hills.

In response to a question from Mr. Walter, Mr. Zapiecki commented that he believes that our website will be substantially better than normal municipal websites particularly since we are focusing on a marketing aspect of the community.

Mr. Gibbs stated that Madhouse, the individuals actually working on the website had done a nice job of making it a positive website with a welcoming feel both in terms of pictures and text.

Mrs. O'Connell asked about upkeep of the website. She was informed that the software for the website is very user friendly and that it would be maintained by Village staff personnel, unlike the current situation.

Mr. Zapiecki was thanked for his report and the progress on the website.

Mr. Decker provided a finance report stating that income tax collections through 2007 were ahead of our budget but actually below the 2006 collections. He commented that 2006 was the highest year in Village history.

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Mr. Decker also informed the Council that a change in ownership of one of the large corporations in Toledo has resulted in increase in income tax revenues in 2007. He told the Council that he did not think there would be revenue from the major change in 2008.

Mr. Decker continued by stating that Ordinance 2008-2 is a supplemental appropriation ordinance related to an increase in cost for the Exmoor, Chestnut Hill and Orchard Rd. project. This will be reflected as a 2008 expense although under normal circumstances it would have been adopted in 2007.

Mr. Decker suggested that the land use planning efforts which were discussed last year need to get underway in the near future.

Mr. Reichert reported that the radios were up and running in the Police and Fire Departments as part of the county wide communication system.

Mr. Thompson reported that the additional leaf pickup would occur yet this week.

Mr. Straub reported on a recent meeting of the Street & Bridges Committee and reviewed the summary of cost related to recent street projects. The costs for the Exmoor, Chestnut Hill and Orchard project were over budget necessitating the legislation mentioned by Mr. Decker. Mr. Straub reported that the other projects were under budget and the total cost of projects completed in 2007 was under budget by about \$81,000.

The committee also reviewed work to be done in 2008 including resurfacing of two streets west of Talmadge, Forestview and Falmouth. Additionally, consideration will be given to the extension of Brookside Rd. once bids are received.

East of Talmadge, Pembroke, and the side streets off of Pembroke such as Northmoor, Sheraton, Dunkirk and Halifax are being considered along with Hawthorne Rd. as projects for 2008.

One street which was originally in the budget, a portion of Orchard Rd. was removed and the Pembroke side streets were included. The net estimated increase of this decision will be approximately \$90,000.

It was also decided by the committee that Orchard Rd. should be identified as a high priority for 2009 reconstruction.

The committee also discussed pavement maintenance efforts including crack sealing and reclamite. In 2008 \$40,000 is in the budget for pavement maintenance efforts. The reclamite is likely to be applied to relatively new streets such as Chestnut Hill, Orchard and Exmoor. It was also reported that traffic counts on Indian Rd. had been accomplished due to the recent good weather. This is in response to the concern expressed by Indian residents about traffic amount and traffic speeds. A report will be forthcoming.

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Mr. Decker asked about the map prioritizing street repair projects. The map currently being used is approximately five years old. Mr. Straub informed the Council that the engineers are preparing a proposal to update the prioritization map. He commented that the Plat 3 area may be the next logical target.

Mr. Decker asked that part of the consideration on Pembroke relate to the existing speed bumps. He asked that neighbor input be sought.

Mr. Gibbs reported that the Equipment, Utilities, Buildings & Grounds Committee is scheduled to meet on January 31 at 7:30 a.m. He also encouraged everyone to look at the proposed website.

Mr. Reichert commented that he had heard good comments regarding the effects of the dam removal which was a project of the Equipment, Utilities, Buildings & Grounds Committee. Mr. Gibbs responded by stating that he had seen positive improvements in the clarity of the water since the dam has been removed.

Solicitor McHugh reported on work that she has undertaken related to the adoption of a new Code. She informed the Council that a sizable piece of legislation will be coming soon and that it will be provided to the Council in draft form in advance of it being on the agenda.

Mr. Thompson reported on a note recently received from former Council member Stegeman expressing his appreciation for legislation recently adopted by the Council recognizing his service as a member of the Village Council.

Mr. Thompson also informed the Council that he had heard from several members of the Village workforce expressing appreciation for the generosity that the Council has displayed regarding compensation.

Mayor Gilmore then provided the annual report to members of the Council. He called attention to the preliminary financial information included in the report which confirms that the operating surplus in 2007 was greater than our net capital costs. Therefore, our unencumbered balance at the end of 2007 was greater than our beginning 2007 unencumbered balance. Mayor Gilmore commented that 2007 was a very good year financially.

Mr. Reichert suggested that it may be an appropriate time to reconsider the content of the employee handbook.

Mayor Gilmore also distributed committee assignments for 2008. He commented that the committees have been working very well for the past several years but that sometimes it is appropriate to "shake things up". He reviewed the committee memberships and indicated that the changes would be effective immediately.

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Under the heading of Old Business, Mr. Reichert asked for a report on the Comte Construction lawsuit involving Geresy Field. Ms. McHugh reviewed the status of the lawsuit indicating that a judge's decision directed the parties, Comte Construction and the Village of Ottawa Hills to the arbitration process.

Attention then turned to legislation.

Ordinance No. 2008-1	Authorizing the mayor to enter into an agreement with surrounding agencies to provide law enforcement mutual aid, and declaring an emergency.
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Mr. Gibbs moved to dispense with the rule requiring an Ordinance be fully and distinctly read on three different days. Mr. Reichert seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

Mr. Gibbs moved for the passage of the Ordinance as an emergency measure. Mr. Reichert seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

Mr. Gibbs moved for final passage of the Ordinance as an emergency measure and Mr. Reichert seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

Ordinance No. 2008-2	Adding additional appropriations to previous appropriations, amending Ordinance 2007-19 and declaring an emergency.
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Mr. Decker moved to dispense with the rule requiring an Ordinance be fully and distinctly read on three different days. Mr. Reichert seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

Mr. Decker moved for the passage of the Ordinance as an emergency measure. Mr. Reichert seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

Mr. Decker moved for final passage of the Ordinance as an emergency measure and Mr. Reichert seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

Resolution No. 2008-1	Expressing appreciation for the contributions made by Julia Trickey to the betterment of Ottawa Hills during her tenure on the Village Council.
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Mr. Reichert moved for passage of the Resolution and Mr. Gibbs seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

Resolution No. 2008-2	Authorizing contracts with SSOE, Inc. for
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	engineering related to the 2008 street improvements for the Village of Ottawa Hills, and declaring an emergency.
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Mr. Reichert moved to dispense with the rule requiring a Resolution be fully and distinctly read on three different days. Mr. Straub seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

Mr. Reichert moved for the passage of the Resolution as an emergency measure. Mr. Straub seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

Mr. Reichert moved for final passage of the Resolution as an emergency measure and Mr. Straub seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

Resolution No. 2008-3	Amending Resolution 2007-14 adopted by the Village Council on July 16, 2007 authorizing a contract with the R.L. Williams Company for 2007 curbed street improvements, and declaring an emergency.
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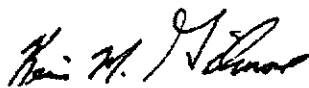
Mr. Reichert moved to dispense with the rule requiring a Resolution be fully and distinctly read on three different days. Mr. Straub seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

Mr. Reichert moved for the passage of the Resolution as an emergency measure. Mr. Straub seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

Mr. Reichert moved for final passage of the Resolution as an emergency measure and Mr. Straub seconded, the roll being called the vote thereon was as follows: 6 Yeas, 0 Nays.

It was agreed that the next meeting of the Village Council will be on February 4 at 7:30 p.m.

There being no further business the meeting adjourned at 8:34 p.m.



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Kevin Gilmore, Mayor