



**Income Tax Department**  
2125 Richards Road  
Ottawa Hills OH 43606  
Phone: 419-536-6502  
Fax: 419-535-3550  
Web: [www.ottawahills.org](http://www.ottawahills.org)

### BUSINESS INCOME TAX QUESTIONNAIRE

Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
Address \_\_\_\_\_ Federal ID # \_\_\_\_\_  
\_\_\_\_\_ Business Phone \_\_\_\_\_

In accordance with Ottawa Hills Tax Ordinance 2000-14 a tax rate of 1.5% is imposed on:

(A) All Salaries, wages, commissions and other compensation earned within the Village. Each employer doing business within the Village, who employs one or more persons on a salary, wage, commission, or other compensation basis, shall at the time of payment thereof, deduct the tax and remit in accordance with regulations defined in the ordinance, to the Commissioner of Taxation.

(B) The portion of net profits attributable to the Village of Ottawa Hills of a business, profession, enterprise, or other activity.

Please complete this questionnaire and return the completed form to this office.

1. Nature of business \_\_\_\_\_

2. Starting date of activity (attach list of sub-contractors) \_\_\_\_\_

3. Number of employees to be employed in Ottawa Hills \_\_\_\_\_

4. If branch office, list name and address of main office \_\_\_\_\_

5. Address to which forms should be mailed \_\_\_\_\_

6. Type of organization: (a)Corp \_\_\_\_ (b)Partnership \_\_\_\_ (c)Prop \_\_\_\_ (d)Other \_\_\_\_\_

7. Date of accounting year end \_\_\_\_\_

8. If you checked 6a or 6b, list names and addresses of officers/partners. If you checked 6d, explain type of organization \_\_\_\_\_  
\_\_\_\_\_

9. If you are withholding Ottawa Hills tax as a convenience for employees who reside in Ottawa Hills, please check here \_\_\_\_\_

I certify that the listed and/or attached information is true and correct.

\_\_\_\_\_  
(authorized representative & title) (date)